

**TOWN OF CHARLESTOWN
SELECTBOARD WORKSHOP
OCTOBER 23, 2017**

Selectboard Present: Arthur Grenier (Chair); Steven Neill; Thomas Cobb

Staff Present: Diane Town
Patricia Chaffee
James Fowler – Library Trustee
Holly Shaw – Librarian
Charlie Baraly – Fire Department
Mark Laflam – Fire Department

Guests: Jay St. Jean
James St. Jean

Meeting was called to order at 4:30pm.

Jay St. Jean and James St. Jean were in attendance to review with the Board their services as a real estate auction firm. There discussion of the five (5) town owned properties that would be up for auction, what services will be provided i.e.: advertising and open house. The Board decided to move forward and Patty was instructed to provide whatever additional information or paperwork the firm needed. The date of December 9, 2017 was set for the auction. Jay and James St. Jean left the meeting at 5:10pm.

5:15pm Meeting with the Library to discuss proposed budget. The discussion included:
When entering data do not add to salary line, Please leave what is currently there so they can see the bottom line, Per Art Please. Employee evaluations for the library are done by the trustee's. Holly stated the phone cost is running about \$45/monthly up to about \$550/year. Please add an adult program line 01-4450.20-691 and add \$700.00 per board. Library discussed taking the 20 hr. part-time position and cutting 5 hours to add an additional 15 hr. position for better coverage now that the TC/TX collector has left the building.. Holly requested to have the budget emailed to her when it was done so she could take a look at it. Meeting with the Library ended at 6:15pm

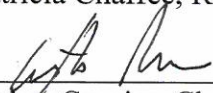
6:20pm Meeting the Fire Chief Baraly and Asst. Chief Mark Laflam to review the fire Department budget. The discussion included: A possible reduction in vehicle repair if the highway department does the annual inspections and oil changes. The Board would like to see a rotation schedule for personnel equipment and SCBA equipment. The tower on Mount Ascutney will require some programming for the radio and a quote was in the works.

ADJOURNMENT:


Mr. Cobb moved to adjourn this meeting. Mr. Neill seconded the motion. With all in favor, the meeting was adjourned at 8:00 PM.

Respectfully submitted,
Patricia Chaffee, Recording Secretary

Approved,


Arthur Grenier, Chair


Steven Neill


Thomas Cobb

(Note: These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the November 1, 2017, Selectboard meeting.)